



FIRST RESPONSE

TRANSFER PRINCIPLES

- No case will transfer out of the First Response Service without an **authorised Single Assessment**.
- Where the case progresses to an **Initial Child Protection Conference**, the conference will act as the point of transfer to Safeguarding and Care Planning, with the CareFirst transfer process being completed immediately after the conference by the Team Manager or Practice Manager within First Response.
- Where the case is to progress under Child in Need, the initial **Child in Need Meeting** will act as the point of transfer to Safeguarding and Care Planning, with the CareFirst transfer process being completed immediately after the CiN Meeting by the Team Manager or Practice Manager within First Response.
- Where First Response make an application under Public Law, the first **Court Hearing** will act as the point of transfer to Safeguarding and Care Planning, with the CareFirst transfer process being completed immediately after first Court hearing by the Team Manager or Practice Manager within First Response.
- Where First Response accommodate a child or young person under S20 the **Placement Planning Meeting** at 72 hours will act as the point of transfer to Safeguarding and Care Planning, with the CareFirst transfer process being completed immediately after the meeting by the Team Manager or Practice Manager within First Response (***this will include where a child or young person is remanded to secure accommodation***).